

**OFFICER DELEGATION SCHEME
RECORD OF DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 24 February 2021	Ref No: 432
Responsible Officer: Laura Swann – Assistant Director Operations Strategy	
Type of Decision (please refer to MO Guidance):	
Key <input type="checkbox"/>	Non-Key <input type="checkbox" value="Y"/>
Freedom of Information Status: <i>(can the report go in the public domain)</i>	
For publication	
Title/Subject matter:	
To appoint Anthesis to support the development of the required procurement documents for Bury in relation to the GMCA decarbonising the public estate funding bid.	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	The cost of the works will be underwritten in the first instance from corporate reserves pending receipt of the grant funding.
(ii) Is the decision in conflict with the council’s policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	Yes
(v) Has the s151 & MO been consulted? (Please attach any advice)	Yes
Equality Impact Assessment [Does this decision change policy,	

procedure or working practice or negatively impact on a group of people? **If yes** – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]

No

Summary:

Since October 2020, Bury Council have been working in partnership with the GMCA to submit a bid for £8.5 million to the Government's Public Sector Decarbonisation Fund. This bid requests 100% funding for carbon reduction measures at 16 Council owned buildings in Bury that have been shown to meet the required bid criteria following feasibility studies.

Details of the measures proposed are shown in the attachment below and mainly involve the installation of new heat pumps, solar panels and improved insulation.



Decarbonising the
Public Estate Bid by

Timelines

When the application was submitted a decision was expected late December 2020. No announcement was made and the date for the decision has been put back several times.

On Friday 19th February the GMCA received confirmation that the final grant award amount will be verbally confirmed on Thursday 25th February and the formal grant award (Section 31 and MOU) will be issued to GMCA no later than 12pm on the 26th February.

All the necessary works still need to be completed by 30th September 2021 (this is a requirement of the grant award and they have confirmed this date will not move, even with the delays in announcing the funding award). This will be a significant challenge as there are 16 buildings in total and the proposed measures involve relatively new technology.

Appointment of Contractor

In light of the challenging timescales, efforts have been focussed on urgently securing a Consultant to undertake the required design development (to RIBA Stage 3+) across the various buildings to allow a robust Contractor tender document to be developed. A target date of completion by end March 2021 was set.

To meet the required timescales appointment of a contractor is needed immediately.

At the Cabinet meeting on 23rd February delegated authority was given to award the required contracts needed to progress the schemes in time to meet the tight deadlines to the Executive Director of Operations in Consultation with the

Cabinet Member for Environment and Climate Change and the Cabinet Member for Corporate Affairs and HR.

Approval in relation to the procurement route is already in place. See Appendix 1 (Confidential).

Budget

The total value of the contract is £150,654 plus VAT.

The bid submitted by the GMCA includes the funding required to carry out this piece of work. If the bid is successful, then Bury Council will receive the full amount of money paid out for this work.

As the decision has not yet been received there will be an element of risk involved in appointing the contractor. However, on Friday 19th February the GMCA received confirmation that the final grant award amount will be verbally confirmed on Thursday 25th February and the formal grant award (Section 31 and MOU) will be issued to GMCA no later than 12pm on the 26th February and hence the risk is minimal. The risk has been mitigated by agreeing an option to break the contract any week and the associated costs of doing so has been agreed.

The cost of the works will be underwritten in the first instance from corporate reserves pending receipt of the grant funding.

If the council exit the contract at any time, details of all work completed would be passed to Bury Council.

Recommendation

Following consideration of procurement options, it is recommended that the Council appoints Anthesis to support the development of the required procurement documents for Bury in relation to the GMCA decarbonising the public estate funding bid at a value of £150,654.

Wards affected: N/A




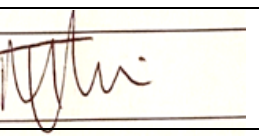
Consultations: N/A

Scrutiny & Review Committee Interest:

Options considered: Appropriate procurement routes have been considered.

Decision

Following consideration of procurement options, it is recommended that the Council appoints Anthesis to support the development of the required procurement documents for Bury in relation to the GMCA decarbonising the public estate funding bid at a value of £150,654

Decision made by:	Signature:	Date:
Executive Director of Operations		24/02/2021
Assistant Director		24/02/2021
Members Consulted [see note 1 below]		
Cabinet Member – Cllr Quinn		24/02/2021
Cabinet Member – Cllr Rafiq		24/02/2021
Lead Member		
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.